PROVINCE OF SASKATCHEWAN

11-12

ANNUAL REPORT

MINISTRY OF
MUNICIPAL AFFAIRS

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This annual report is also available in electronic format from the Ministry's website at **www.municipal.gov.sk.ca**

Letters of Transmittal

Her Honour, the Honourable Vaughn Solomon Schofield,
Lieutenant Governor of Saskatchewan

May it Please Your Honour:

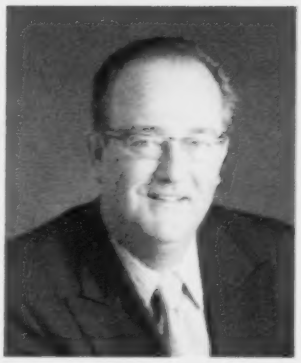
I respectfully submit the Annual Report of the Ministry of Municipal Affairs for the fiscal year ending March 31, 2012.

Throughout this year, the Ministry focused on fostering a strong system of municipal government by maintaining strong and effective relationships with municipal leaders. Within the Ministry we continued to pursue our mission to facilitate the development of vibrant, safe, self-reliant and accountable municipalities capable of providing leadership and serving the interests of Saskatchewan communities.

The work undertaken by the Ministry has helped to prepare municipalities for sustaining our province's growth to the benefit of all Saskatchewan citizens.

Jim Reiter
Minister of Government Relations
Minister Responsible for First Nations, Métis and Northern Affairs

Letters of Transmittal



The Honourable Jim Reiter
Minister of Government Relations
Minister Responsible for First Nations, Métis and Northern Affairs

As Deputy Minister of Government Relations and Deputy Minister of First Nations, Métis and Northern Affairs, I acknowledge the responsibility of my office for the accuracy and reliability of the information that is contained in the Ministry of Municipal Affairs Annual Report for 2011-12.

In recognition of its accountability to the Legislature and to Saskatchewan people for the information contained in this report, the Ministry has taken every reasonable step to follow good governance practices in compiling and relaying the information contained in the report.

Al Hilton
Deputy Minister of Government Relations
Deputy Minister of First Nations, Métis and Northern Affairs

Introduction

This annual report for the Ministry of Municipal Affairs presents the ministry's results on activities and outcomes for the fiscal year ending March 31, 2012. It reports to the public and elected officials on public commitments made and other key accomplishments of the ministry.

Although a renewed vision and set of goals were introduced as a result of the 2011 provincial election, the 2011-12 Annual Report will be presented in relation to the vision and goals that guided the development of the 2011-12 Plan.

Results are provided on publicly committed strategies, actions and performance measures identified in the 2011-12 Plan. The report also demonstrates progress made on Government commitments as stated in the *Government Direction for 2011-12: The Saskatchewan Advantage*, the Minister's Mandate letter, throne speeches and other commitments and activities of the Ministry.

The annual report demonstrates the Ministry's commitment to effective public performance reporting, transparency and accountability to the public.

Alignment with Government's Direction

The Ministry's activities in 2011-12 align with Government's vision and three goals:

Our Government's Vision

A secure and prosperous Saskatchewan, leading the country in economic and population growth, while providing a high quality of life for all.

Government's Goals

- **Sustain economic growth** for the benefit of Saskatchewan people, ensuring the economy is ready for growth and positioning Saskatchewan to meet the challenges of economic and population growth and development.
- **Secure Saskatchewan** as a safe place to live and raise a family where people are confident in their future, ensuring the people of Saskatchewan benefit from the growing economy.
- **Keep Government's promises** and fulfill the commitments of the election, operating with integrity and transparency, accountable to the people of Saskatchewan.

Together, all ministries and agencies support the achievement of Government's three goals and work towards a secure and prosperous Saskatchewan.

Ministry Overview

The Ministry of Municipal Affairs works with the municipal sector to develop programs, services, legislation, regulations and policies. This helps build good local governance and define and protect public interests in Saskatchewan's system of local government.

The Ministry is responsible for municipal administration and operations in the Northern Saskatchewan Administration District.

Key partners include municipal councils, associations, administrators, community planners and property assessment appraisers. The Ministry works closely with other provincial ministries and in consultation with the provinces, territories and federal government.

Performance is monitored by the municipal sector's compliance with provincial legislation, program funding requirements, and accountability to the public and the provincial government. Municipalities are accountable for their use of program funds provided by the province and from programs established by federal-provincial agreements. They must comply with provincial legislation, which balances local independence with accountability, and provide good local governance to the public. Accountability is also demonstrated through municipal audited financial statements which display to the public and the government how municipal funds were spent. The public also has access to property tax assessment data.

The Ministry of Municipal Affairs' total 2011-12 full-time equivalent (FTE) utilization was 127.3, representing a variance of 7.5 FTEs below the approved budget of 134.8 FTEs. The under-utilization is primarily the result of vacancy management. Offices are located in Regina, Saskatoon, La Ronge and Buffalo Narrows. In 2011-12, the Ministry of Municipal Affairs hosted a shared services function that provided financial, communication and administrative services to multiple smaller ministries and entities, including the Office of the Provincial Secretary and the Office of the Provincial Capital Commission.

Mandate

The Ministry works closely with municipalities, their representative organizations, and other provincial ministries to help ensure effective local government and sustainable municipal infrastructure and services. The Ministry also provides the legislative framework as well as some technical and policy support for cities, urban, rural and northern municipalities.

Key Programs and Services

The Ministry of Municipal Affairs is comprised of five program branches:

- Community Planning - provides services such as assisting with municipal planning and development, and providing professional land-use planning advice to municipalities, other government ministries and the public.
- Grants Administration and Financial Management - provides service in the areas of provincial and federal-provincial financial assistance programs, municipal financial information and reporting, and the Federal (New Deal) Gas Tax Program.
- Northern Municipal Services - provides operational and administrative functions, such as municipal management and training and advisory services to northern municipalities.
- Policy Development - provides and coordinates legislative policy and program analysis and review; legislative support services and drafting; and stakeholder consultation on legislative amendments.
- Strategy and Sector Relations - facilitates preparation and implementation of the Municipal Sector Strategic Plan, fosters provincial-municipal relationships and partnerships, and develops inter-governmental and strategic approaches that support local service delivery.

Municipal Affairs provides programs and services to a total of 786 municipalities throughout Saskatchewan. This assistance is provided through several lines of business: financial programs, governance, human

capacity, policy, regulatory and relationship management. Fifteen cities and 451 other urban municipalities, including 145 towns, 266 villages and 40 resort villages, were provided services as of March 31, 2012. Programs and services were also provided to 296 rural municipalities and 24 northern municipalities. Unincorporated areas of northern Saskatchewan, including 11 northern settlements and 14 resort subdivisions, are part of the Northern Saskatchewan Administration District (NSAD) and are administered by the Ministry.

The Northern Municipal Trust Account (NMTA) is a special account established under *The Northern Municipalities Act, 2010.* The purpose of the NMTA is to provide for the administration of funds and property held by the Minister of Municipal Affairs for the following purposes:

- to assist northern municipalities in providing quality services to their residents by funding operating and capital needs; and,
- to administer and fund the municipal functions of the NSAD.

Progress in 2011 - 12

Government Goal: Economic Growth

Strategy - Engage Municipalities in Increasing Capacity for Economic Development

Key Actions & Results

Complete our government's commitment to fully implement the new municipal revenue sharing agreement in 2011-12 equal to one full point of Provincial Sales Tax, based on Public Accounts

In 2011-12, $216.8 million in revenue sharing was committed to municipalities, which represents one full point of 2009-10 PST. This fulfills the government's commitment.

In 2012-13, $237.4 million in revenue sharing is committed, representing one full point of 2010-11 PST. Payments will begin to flow to municipalities in June 2012.

Collaborate with other ministries and the municipal sector to identify barriers and options to improve economic outcomes

Municipal Affairs (MA) participates with Social Services (Saskatchewan Housing Corporation (SHC)), Enterprise Saskatchewan and Finance on the Housing Strategy Advisory Committee led by Social Services/SHC. The committee provides oversight of the development and implementation of the Housing Strategy for Saskatchewan. The Strategy was launched in August 2011.

Manage the Saskatchewan Infrastructure Growth Initiative (SIGI) to support the provincial growth agenda

SIGI continues to be administered to support provincial growth. Since program inception in 2008-09, $201.4 million in approved borrowing has supported the development of 2,620 residential lots, 10 commercial lot projects, two industrial lot projects and 47 off-site infrastructure projects to support growth.

In the 2011-12 fiscal year, 31 projects totaling $55.3 million in borrowing were approved to receive subsidies. The SIGI-Recreation Pilot Program was also established in 2011-12, and three recreation projects totaling $12.3 million in borrowing were approved.

Review municipal development corporations in northern Saskatchewan

Review completed and shared with the Legislative and Regulatory Review Committee, Executive Council – Intergovernmental Affairs, First Nations and Métis Relations. Key findings include:

- current municipal development corporations (MDC) activities and their tax treatment do not appear to contravene trade agreements such as the New West Partnership or the Agreement on Internal Trade, but remain subject to the terms of these agreements;
- stronger financial and reporting accountability provisions in the new *Northern Municipalities Act* provide opportunity for better "monitoring" of MDCs and their activities; and
- amendments are needed regarding how inactive MDCs are dealt with (e.g. dissolution, grandfathering) – draft proposals have been developed with Northern Municipal Services and are included in MA's amendment proposals for consideration in 2012-13.

Collaborate with the municipal sector to develop options for a long-term, predictable and sustainable capital infrastructure program for the sector

- The Long-term Infrastructure (LTI) project steering committee of provincial and municipal representatives continues to explore and analyze options regarding the development of a long-term, sustainable approach toward municipal infrastructure. In 2011-12, this committee conducted consultations with relevant provincial ministries/agencies, industry and other stakeholders potentially affected by the intended outcomes of the overall project in an effort to help inform options regarding program design.

Progress in 2011 - 12

- A project to compile best practices, including asset management and lifecycle costing, to optimize efficient public investment in municipal infrastructure was completed at the end of August 2011. The committee has begun the process of preparing options for consideration based on the recommendations in this report.
- The municipal infrastructure financing alternatives project was completed in December 2011, and the committee will formally consider its recommendations in spring 2012.
- A project to quantify a range of the municipal infrastructure gap in Saskatchewan commenced in December 2011, with an anticipated completion date of fall 2012.

Strategy - Support effective community planning

Key Actions & Results

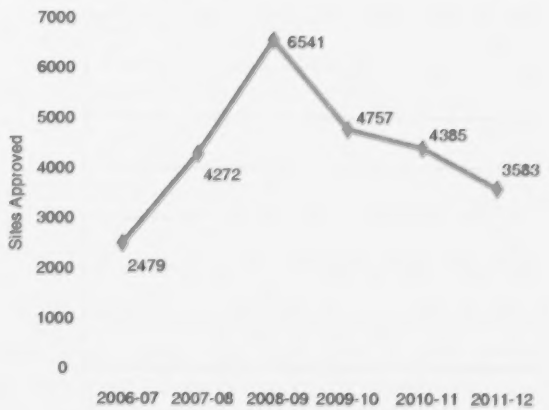
Engage municipalities in land use planning decisions that can expedite the integrated subdivision review process for investment in residential, commercial and industrial development

- Working with several partners, MA continues to provide the Planning for Growth (PFG) Program. The program seeks to enhance regional planning capacity and establish best practices facilitating sustainable growth and development across the province. The program cost shares projects with groups of two or more municipalities to:
  - facilitate regional planning to support the coordination of infrastructure and land use to accommodate growth;
  - demonstrate best practices for planning including processes, methodologies or planning models;
  - build municipal and professional planning capacity in municipalities and regions; and,
  - build and enhance relationships required to support regional planning initiatives.
- There are 22 PFG projects currently underway to develop Official Community Plans (OCPs), District OCPs and updated zoning bylaws for 158 municipalities, with the promise of 12 new districts to complement the 19 existing planning districts.
- Planning for Growth North has hired two planners in partnership between New Deal and the Northern Municipal Trust Account to update OCPs in northern communities. Planning services are now available in the north, and 23 communities are interested in participating in the program with eight communities having completed OCPs and zoning bylaws, and five are currently underway.

Performance Measure & Results

The subdivision of land is a key step for investment in economic growth as it precedes actual development. The following charts display the subdivision applications processed and the resulting sites approved from April 1, 2011, to March 31, 2012, and for the previous five years:

Number of sites created through subdivision approval process

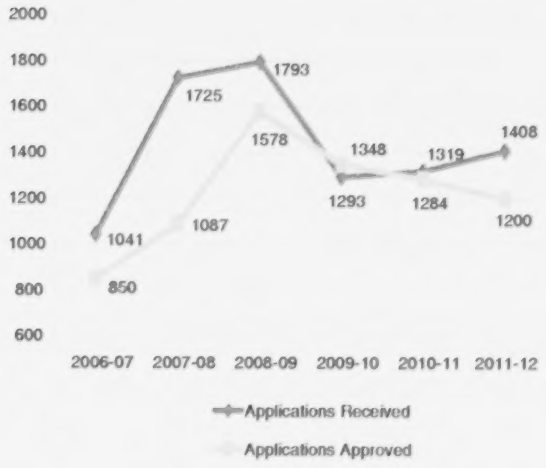


Source: Municipal Affairs - Community Planning

Progress in 2011 - 12

Performance Measure & Results

Number of subdivision applications received and approve



Source: Municipal Affairs - Community Planning

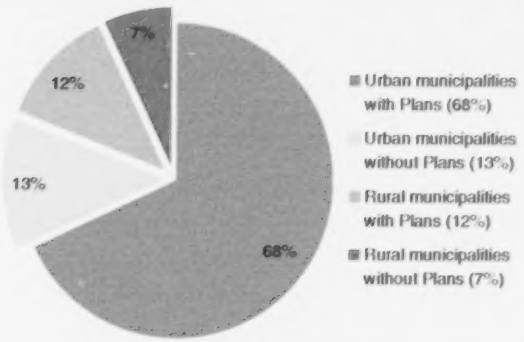
Please note that the figures reported here may fluctuate slightly between reporting periods due to minor corrections in the database for decisions

- Facilitating subdivisions supports the provincial objective for a prosperous economy. The elevated trend for lot development in the past several years represents significant investment in land and property within the province and places demands for new infrastructure to service the sites created.
    - Not all subdivisions received in a fiscal year are approved within that fiscal year. The Ministry has on average 550 applications in process at any given time; some will not receive approval until the next fiscal year. In addition, there are a number of applications for which the client withdraws the application, the Ministry closes the application for non-activity by the client to complete the application, and in some cases the application is refused because it does not comply with municipal or provincial requirements.
- Through the Integrated Subdivision Approval Program, MA reviewed the municipal/developer servicing agreements to ensure adequate infrastructure arrangements were in place to service the 1200 subdivision applications MA approved for 3583 new commercial, industrial and residential lots.
- Through Lean process improvements, reduced the average review time by 10% from 154 calendar days to 138 days when measuring the time from receipt of all applications to the date approved (a reduction of 20% or 36 calendar days when compared with 2009-10 average time of 174 days). This time frame is subject to third party requirements beyond CPB authority.
- Additionally, MA has been successful in reducing the time required to process complete applications by over 60% through implementation of a "fast track" system, which has received significant positive feedback from applicants. We currently fast track 15% of applications, which can be further increased with support of the applicant and municipality.

Progress in 2011 - 12

Performance Measure & Results

Percentage of the population living in municipalities with or without Official Community Plans

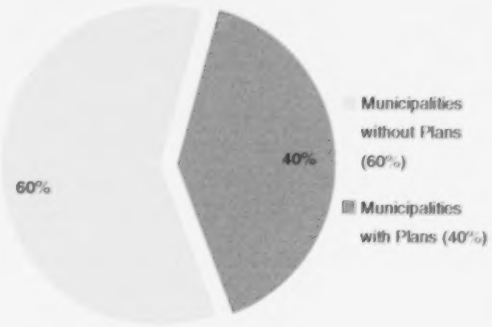


Source: Municipal Affairs - Community Planning

The Planning and Development Act, 2007 provides municipalities the authority to adopt OCPs. These plans set out policies to govern land use and development, outline the municipalities' economic growth strategies, encourage environmental stewardship, plan sustainable infrastructure, support recreational opportunities, and address community interests. Without OCPs, municipal councils do not have the policies and supporting legal authority to lead the municipality's development agenda. The charts here represent all municipalities within Saskatchewan, including northern municipalities.

Performance Measure & Results

Percentage of municipalities with or without Official Community Plans



Source: Municipal Affairs - Community Planning

- Since 2007, the economy in Saskatchewan has experienced significant growth, furthering the need for capable municipalities to implement OCPs in order to respond to increasing demands for residential and commercial lots, expanded infrastructure, and servicing to support community expectations and needs.
- As the first pie chart displays, the majority of Saskatchewan's population lives in communities that have adopted OCPs (80%). However, as displayed in the second measure, primarily due to capacity issues many of the province's 786 municipalities are still without OCPs. Without an OCP, municipalities have not established a plan for growth and community sustainability or the authority to facilitate new development opportunities to achieve cost-effective and efficient services for community residents and new land development.

Providing support to municipalities in the facilitation of development and to help reduce potential risks, the Ministry:

- clarifies and coordinates provincial priorities

Progress in 2011 - 12

for land use and development through the Statements of Provincial Interest;

- promotes the development of OCPs and zoning bylaws including coordination with municipal infrastructure funding projects;
- reviews and approves municipal planning and zoning bylaws to ensure consistency with legislation and provincial interests;
- forges links with other ministries to incorporate municipal land use planning objectives into their initiatives;
- facilitates the development of local capacity through education and training;
- develops consultation processes; and,
- fosters relationships with First Nations and Métis communities.

Update municipal planning legislation and regulations to assist municipalities in managing growth challenges:

  - Finalize and implement Statements of Provincial Interest Regulations that consolidate the policies of provincial ministries and agencies that will provide guidance to municipalities in the preparation of planning tools to facilitate development

- Led by MA, stakeholder consultations for the proposed Statements of Provincial Interest (SPI) regulations were completed. Approved on March 29, 2012, the SPI regulations strengthens provincial leadership by providing guidance to municipalities, professional planners and developers with information and best practices on key provincial priorities currently used by ministries and agencies for facilitating land use and development. The SPI fosters creative, efficient, practical, and sustainable land use policies.
- A planning handbook has been prepared to engage municipalities and assist them with the implementation of these provincial priorities for growth and development.

Work with the municipal sector and other provincial ministries and agencies to encourage regional planning for land use, infrastructure investment, and economic development

- MA continues to work in partnership with the Municipal Capacity Development Program (MCDP) with the Saskatchewan Association of Rural Municipalities (SARM) and the Saskatchewan Urban Municipalities Association (SUMA). The Ministry, in collaboration with the municipal sector and federal government secured an extension of the program to December 2014.
- Worked with MCDP on regional planning workshops for operations of planning districts.
- The MCDP website has been updated with asset mapping, planning and cooperation templates to assist municipalities.
- One new planning district has been formed and three others are finalizing inter-municipal agreements.
- Presentations on regional planning and service delivery provided to two PFG groups.
- Lac La Ronge OCP and zoning bylaws approved for region surrounding La Ronge/ Air Ronge and Lac La Ronge Indian Band on September 7, 2011.
- Communication has occurred through website content and presentations.

Share best practices arising from the Planning for Growth program, a collaborative initiative to enhance regional planning capacity and establish best practices facilitating sustainable growth and development across the province

- MA met with professional planners working on PFG projects to discuss best practices for facilitating sustainable growth and development across the province. Best practice outcomes are to be reported upon closing of projects.

Progress in 2011 - 12

- MCDP presentations and website material on regional planning has been prepared and presented to municipalities. Additionally, best practice information from professional planners as well as municipalities' shared experiences has been posted on the MCDP website **www.municipalcapacity.ca**.
- MA collaborated with the municipal sector to present workshops on asset management in fall 2011.
- Most PFG projects will be complete in 2013-14, with a few to be completed in 2012-13.

Strategy - Assist municipalities in addressing infrastructure needs to support growth

Key Actions & Results

Facilitate orderly and efficient management of infrastructure investment to Saskatchewan communities through the Building Canada Fund, Infrastructure Stimulus Fund, Provincial/Territorial Base Fund, Gas Tax Program, Northern Water and Sewer Program and other infrastructure programs to enable effective investments primarily for water, wastewater, solid waste, recreation, and local roads

Projects are proceeding with construction as planned and payments flowed to recipients throughout the year. Funding provided to recipients in 2011-12 include: $31.6 million under Building Canada Fund – Communities Component (BCF-CC) Regular, $4.4 million under BCF-CC Top-Up, $8.4 million under Infrastructure Stimulus Fund (ISF) and $11.5 million under Provincial/Territorial Base programs.

The Ministry developed and implemented a risk mitigation strategy to ensure that projects approved under Economic Action Plan programs (i.e. BCF-CC Top-up, ISF and the Recreational Infrastructure Canada (RInC) Program) fully utilized committed federal funding by October 31, 2011.

- As a result of the risk mitigation strategy, projects fully utilized committed federal funding by October 31, 2011 (with the exception of one project that withdrew from the program).

Other results in 2011-12:

- The Ministry developed and implemented a more comprehensive compliance strategy under the Gas Tax Program to ensure effective investment in water, wastewater, solid waste, local roads, public transit, community energy and capacity building projects.
- The Ministry continues to make progress and report on a Lean value-stream mapping (VSM) event that further improved the management of infrastructure programming. Municipal infrastructure investments are proceeding orderly and efficiently, and Infrastructure Canada considers Saskatchewan to be a leader in municipal infrastructure program management.

Due to several factors, the NMTA operates under the calendar year of January 1st to December 31st, whereas the Ministry's fiscal year runs from April 1st to March 31st. However, the NMTA financial information presented in this report corresponds with the Ministry's 2011-12 fiscal year. Thus, the figures represented here will differ from information provided in the 2011 NMTA Annual Report, which can be found on the Municipal Affairs' website.

- The Northern Water and Sewer Program funded 22 projects with a total cost of $17.3 million. Nineteen projects are under construction and three are in design phase.
- The Northern Emergency Water and Sewer Program approved new projects in three communities and continued work on two projects approved in a prior year.
- The Northern Subdivision Development Program spent $552,000 on projects in Air Ronge and La Ronge for 30 and 31 lot developments respectively. Creighton and Stony Rapids were approved for pre-design work at $150,000 and $100,000.

Progress in 2011 - 12

- The Northern Capital Grant Program provided $1.2 million for municipal projects for landfill engineering studies, recreation site development, fire trucks, graders, and other miscellaneous projects.

Performance Measure & Results

Percentage of funding provided to communities under 100,000 for regional water, wastewater and solid waste infrastructure through major federal-provincial cost-shared infrastructure programs (as a percentage of total funding)

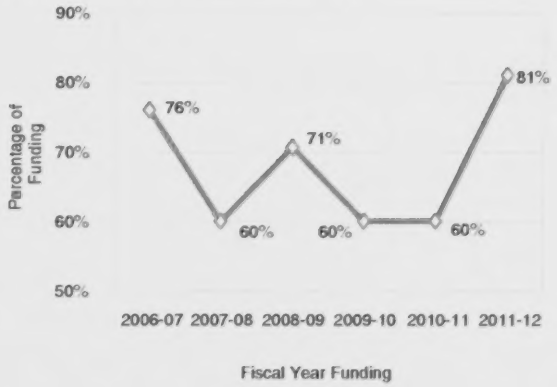
Source: Municipal Affairs - Grants Administration and Financial Management

This measure is significant to the Ministry and the Government of Saskatchewan as regional solutions often provide an effective and efficient solution to local issues surrounding limited financial resources, increasing municipal infrastructure deficits, and environmental/health disaster risk. This measure tracks the amount of federal/provincial program funding that is provided to communities with populations fewer than 100,000 for regional water, wastewater, and solid waste infrastructure as a percentage of total funding provided under those categories.

- Significant funding in 2009-10, 2010-11 and 2011-12 has been committed to regional infrastructure. Clean water is essential for a high quality of life in our province. In order to provide necessary funding to achieve this, the Government of Saskatchewan will continue to provide funding for several important regional projects under the Building Canada Fund – Communities Component in 2011-12.
- Until new federal/provincial funding programs become available, this measurement continues to track funding spent on previously approved programs only. As a result, a decreasing trend may be observed (as there was in 2011-12) that is not necessarily reflective of a decrease in ongoing funding, but rather of an increase in the successful completion of previously approved regional projects.

Performance Measure & Results

Proportion of infrastructure investment provided for public environmental and safety projects (water, wastewater, and solid waste projects) through federal-provincial cost-shared programs (as a percentage of total funding)



Source: Municipal Affairs - Grants Administration and Financial Management

Government investments in health and safety related infrastructure projects are essential to promote quality of life for Saskatchewan residents and mitigate environmental/health risks. This measure tracks the proportion of federal/provincial cost-shared program funding provided for water, wastewater and solid waste projects as a percentage of total funding provided.

- Total federal/provincial funding has significantly increased in 2011-12. A significant portion of total funding was cash-

flowed to public safety projects in 2010-11. In 2011-12, the percentage of funding for public safety projects will be the highest level in seven years. This high percentage in 2011-12 is the result of a focus on public safety projects under the Building Canada Fund – Communities Component and the completion of many of the sport/culture/recreation/local roadway projects in 2009-10 and 2010-11.

- Until more funding programs are generated, this measurement will be primarily reflective of spending on previously approved multi-year environmental and safety projects, rather than reflecting the number of newly approved projects. As more and more projects come to completion, the numbers may become skewed by those that take longer to complete and do not fall within this category. These skewed numbers may not be reflective of the government's actual investment into public environment and safety projects.

Work with municipal partners to develop a sustainable long-term infrastructure plan

- The federal government has begun consultations with the provinces regarding the development of a long-term infrastructure plan using a three phased approach: Phase I: Taking Stock, Phase II: Identifying Priorities and Phase III: Informing the Next Agenda.
- Saskatchewan is continuing the role as chair of the Municipal Infrastructure Working Group to initiate further collaborative work on municipal infrastructure and establish a long-term infrastructure program for provinces and territories in partnership with the federal government.
- An updated Northern municipal asset database will contribute to the LTI (see further information for the LTI on page 8). Northern Municipal Trust Account Management Board approved work to update and enhance the database.

Encourage municipalities to use servicing agreements and development levies to fund and achieve sustainable infrastructure investment

- Articles completed for "Municipalities Today", an electronic newsletter distributed to approximately 1,000 Saskatchewan municipal stakeholders, include connecting asset management with planning and official community plans, estimating planning costs, how to do an OCP, municipal role in the subdivision process, and a step by step guide to subdivision development.
- Servicing agreement workshop was made available for municipalities.

Engage municipalities in increasing their capacity to manage municipal infrastructure:

  - continue to work with municipal partners to develop training opportunities, such as pilot projects, around areas including asset management and long-term financial planning

- The Ministry collaborated with the sector to hold infrastructure management workshops that focused on providing municipalities with information to start the asset management process in their municipalities in October and November of 2011. Additional results:
  - Production of a four part asset management video available on the MA website and through links on the SUMA and SARM websites.
  - Four municipal pilot projects were completed, using asset management tools and training developed in Australia.
- MA worked with the NMTA Management Board to develop an asset management system (AMS) for northern municipalities. Asset information helps to better understand northern communities' long-term funding needs for municipal infrastructure, for consideration in setting future funding priorities and programs to better meet the needs of municipalities, and to evaluate the

effectiveness of government infrastructure programs against these needs.

- Northern needs assessment report submitted by The International Centre for Northern Governance and Development. The NMTA Management Board allocated $100,000 from the 2011-12 northern revenue sharing pool to assist with capacity development. It is expected that the training will be delivered in 2012-13.
  - develop and put in place a method for rural municipalities to track and report on road maintenance costs and loss of road life related to heavy hauls and road maintenance agreements
- Ten rural municipalities are participating in the study. First data was received in fall 2011. Further discussions with SARM have occurred to try to increase rural municipality participation.
- Three year costing template developed.

Government Goal: Securing Saskatchewan

Strategy - Enable municipalities to achieve vibrant, safe, healthy communities

Key Actions & Results

Collaborate with other ministries and the municipal sector to identify and address needs for vital services

- The Municipal Sector Strategic Plan (MSSP) Cities table was engaged by MA and the Saskatchewan Housing Corporation (SHC) in developing the eight-year provincial Housing Strategy launched by Social Services and SHC in August 2011.
- MSSP Table members engaged in activities around developing an approach towards sustainable municipal infrastructure, reviewing the distribution of the Municipal Revenue Sharing Program pools, and enhancing municipal capacity.
- The Integrated Subdivision Review Program provides an enterprise-wide approach to coordinating the requirements of various ministries and Crown agencies.

Encourage municipal policy and development decisions to promote community health and safety

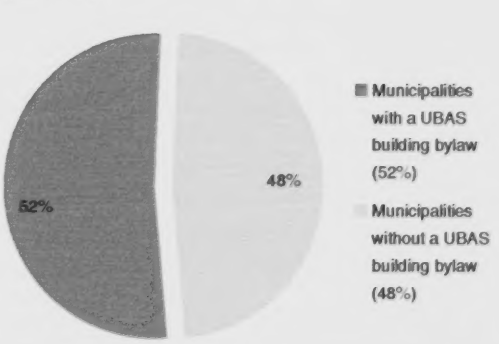
- Collaborated with the Urban Municipal Administrators Association of Saskatchewan (UMAAS) and the Rural Municipal Administrators Association of Saskatchewan (RMAAS) on five province-wide municipal bylaw and policy manual development workshops in fall 2011, reaching a total of 424 attendees.
- SPI regulations adopted. The implementation process will offer additional engagement opportunities.

Encourage municipalities to integrate provincial development priorities and interests to achieve sustainable communities

- SPI regulations have been adopted. A planning handbook for the implementation of SPI was developed and is available to communities.

Performance Measure & Results

Percentage of municipalities with a building bylaw pursuant to *The Uniform Building and Accessibility Standards Act (UBAS)*



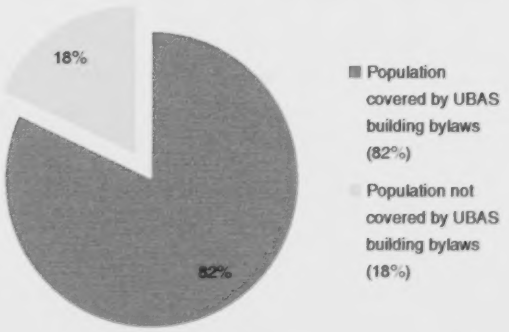
Source: Ministry of Corrections, Public Safety and Policing - Building Standards

Progress in 2011 - 12

These measures demonstrate municipal leadership in providing public safety through the adoption of building bylaws pursuant to *The Uniform Building and Accessibility Standards Act* (UBAS) and enforcement of building standards that promote construction of safe buildings.

Performance Measure & Results

Percentage of population covered by *The Uniform Building and Accessibility Standards (UBAS) Act* building bylaws



Source: Ministry of Corrections, Public Safety and Policing - Building Standards

Municipal Affairs undertakes significant inter-ministry and agency coordination to facilitate the incorporation of Government priorities and interests within local government. This coordination includes:

- safeguarding public health and safety;
- ensuring the integrity of public infrastructure;
- preserving natural, cultural and archaeological resources;
- protecting the environment, including water; and,
- encouraging the sustainable development of communities.

This measure demonstrates municipal leadership in providing public safety through the adoption of building bylaws pursuant to *The Uniform Building and Accessibility Standards Act (UBAS)* and enforcement of building standards that promote safe construction of buildings. As of March 31, 2012, 410 (52%) municipalities had UBAS approved building bylaws in place, while 376 of 786 (48%) municipalities were without a UBAS building bylaw pursuant to the *Act*. Municipalities with building bylaws in place represent 82% of the province's population (based on the 2011 Census), not including reserve populations. Inspections on reserves where the National Building Code is utilized are conducted by First Nations Building Officials.

Ongoing and developing efforts and initiatives by the Ministry, as well as inter-ministry and agency co-ordination, will increase the implementation of UBAS building bylaws by municipalities. Inter-jurisdictional planning provides a means of building municipal planning capacity and developing Official Community Plans and building bylaws. The Ministry is working with municipalities to enhance inter-jurisdictional opportunities through the Municipal Capacity Development Program and assisting communities interested in working together through district planning initiatives.

Government Goal: Keeping Promises

Strategy – Support strategic and innovative improvements in the governance and administrative capacity of Saskatchewan's municipal sector

Key Actions & Results

Identify, evaluate and initiate strategic and innovative improvements to Saskatchewan's local government system:

- introduce changes to *The Local Government Election Act* to allow for municipal elected terms of office to increase from two and three-year terms to four-year terms, establishing longer periods for municipal councils to plan and implement programs and longer-term strategies and goals

Progress in 2011 - 12

The Local Government Election Act amendments assented to:

- provisions for four-year terms enacted/in place including for RMs to transition to four-year terms starting in 2011; and provisions for four-year terms in Lloydminster developed and approved.
- Legislative amendments and regulations were put in place to require the use of voter identification in local elections.
- Presented information on recent legislative changes, including local government election processes, at:
  - RMAAS (May; 248 attendees) and UMAAS (June; 175 attendees) Conventions; and
  - Five RMAAS District Meetings (September; 166 attendees).
- provide greater regional opportunities for municipal collaboration and sharing of limited resources to facilitate and service new growth through amendments to The Planning and Development Act, 2007. Proposed changes will provide greater flexibility for planning districts to establish regional plans

  The Planning and Development Amendment Act, 2011 (Bill 20) was approved May 2012; this improves the tools and planning practices available to planning districts.

Through training, workshops, pilot projects and other initiatives, continue to work with the municipal sector to enhance professional and administrative capacity in all areas, including municipal asset management and regional planning:

- work with the municipal sector to develop options for administrator training and municipal work experience programs (e.g. training for officials to manage rural municipality elections)
- Using asset management tools and training developed in Australia, nine municipal pilot projects were launched and four were completed in 2011-12. This initiative resulted in raising awareness among municipal stakeholders and building capacity and knowledge within municipal administration. This has encouraged action from the "grass roots" level and participants have utilized the training and templates to develop their own version of asset management plans. Participating municipalities are fully funding Pilot #3 of the National Asset Management Strategy (NAMS) project planned for spring 2012.
- Working with the municipal sector, a municipal asset management workshop was developed. Presentations were made in the fall of 2011.
- MA contracted with Associated Engineering to develop an asset management database for northern municipalities. The database forms the basis for both a municipal tangible capital asset management plan and allows development of an overall northern municipal infrastructure strategy. The database is being used to prepare a strategy for northern infrastructure upgrading to identify the long term infrastructure needs in northern communities. A contract has been signed with Associated Engineering to update the data collection templates and collect and input data to yearend 2011 into the system.
- Building from the northern municipal asset management project, the Ministry is developing a State of Northern Infrastructure report detailing the infrastructure deficits and priority needs in the north.
- Collaborated with the municipal sector to produce a Municipal Accounting Manual; draft scheduled for release in spring 2012.
- The Ministry approved of SARM using unallocated funds from the Communities in Transition (CIT) Program to support a Rural Pilot – Municipal Administrator Internship Program (MAIP), coordinated by MA. The pilot was completed in August 2011. The intern was hired by a neighbouring RM and is now a new, full-time administrator.

Progress in 2011 - 12

- The success of the pilot program resulted in SARM, through additional CIT funding approved by MA, implementing its own Rural MAIP for eight rural internship placements, beginning in fall 2011. As of March 31, 2012, SARM filled five of its intended eight internship placements.

- International Centre for Northern Governance and Development report made recommendations for establishment of a training program for municipal administrators. The NMTA Management Board allocated $100,000 from the Northern Revenue Sharing Pool to assist with this. The funding was carried over to 2012-13 to allow time to develop the program.

- work with the municipal sector to develop new tools to help municipalities to assess the sustainability of municipal governments and address related concerns

- In September 2011, MA, along with sector partners, launched the Municipal Government Sustainability Self-Assessment Tool to help municipalities assess the strengths of municipal operations and identify opportunities for improvement. Additional tools, such as a user manual, quick reference guide, toolkit, tutorial video and testimonial video were also made available mid-September on the MA website.

Increase municipal capacity through programs and services and joint initiatives with the municipal sector, such as the Planning for Growth Program, the Federal Gas Tax Program and the Municipal Capacity Development Program

- In conjunction with the NMTA, the Ministry implemented a mentorship program for students and graduates of the Northern Local Government Administrators Certification Program to assist them in obtaining their certification. Eight students have graduated the program and twelve are currently enrolled. Four administrators have now attained their certification as Registered Administrators after achieving 1800 hours of work in a municipal office under supervision of a certified administrator and receiving Certificates of Qualification by the Board of Examiners.

- Under the federal Gas Tax Program, there are 14 capacity building projects being undertaken in 2011-12 to assist municipalities in areas such as financial accounting, asset management, and municipal and regional planning.

- The MCDP has established four new inter-municipal working groups to enhance collaboration and community planning, and assisted a number of municipalities with information regarding housing, inter-municipal agreements, planning options and funding opportunities in 2011-12.

- All 22 PFG projects are currently underway and are anticipated to be completed as scheduled. Planning for Growth North is working with seven communities. Five OCPs and zoning bylaws have been completed and one has been approved.

Consult with the municipal sector regarding how to finance municipal capacity-building

- In collaboration with SUMA, MA contracted a consultant and a report was completed in June that provided background research on options for addressing capacity issues in small urban municipalities. SUMA and MA collaborated on an educational session on community sustainability at the 2012 SUMA Annual Convention, and continue to consider the options put forward in the paper.

- The Ministry participates on the Saskatchewan Municipal Asset Management group which was formed in 2011-12 by municipal stakeholders to further municipal capacity and knowledge regarding asset management.

- The Ministry, in collaboration with the municipal sector and federal government, secured the extension of the federal funding for the MCDP to December 31, 2014.

- Strong committee processes, which

involve political and non-political officials from the municipal sector, continue to be implemented through programs such as CIT and SIGI.

- $100,000 was allocated from the northern revenue sharing pool to support capacity development initiatives; however the funds were rolled over into 2012-13 to allow time to develop the training programs.

Continue to strengthen relationships with municipal partners, the Saskatchewan Urban Municipalities Association, the Saskatchewan Association of Rural Municipalities, and the Saskatchewan Association of Northern Communities (New North)

  - Enhance consultation and collaboration through the Municipal Forum, the Northern Municipal Roundtable and other venues for communication

- Consultation and co-development process undertaken for The Statements of Provincial Interest Regulations has been nominated for a Premiers award and letters of support have been provided by SUMA and SARM.
- Plans to schedule the 2011 spring Municipal Forum were postponed until after the provincial election due to scheduling conflicts. A 2011 fall Municipal Forum was held on December 15, 2011 with the executives of SUMA and SARM. Municipal finance and infrastructure issues and general capacity challenges faced by the sector were discussed.
- Efforts to schedule a 2011-12 Northern Municipal Roundtable meeting were put on hold while New North went through the process of hiring a new Chief Executive Officer.

Work with the Saskatchewan Assessment Appraisers Association to update its professional legislation and regulations, and to ensure Government's inter-jurisdictional commitments respecting labour mobility are met

- Alberta and British Columbia were consulted on labour mobility changes.
- *The Assessment Appraisers Act* received royal assent in the spring 2012 session.
- Work on regulations continues.

Complete a review of the Saskatchewan Municipal Board and develop recommendations to strengthen its ability to carry out its responsibilities relating to local governments

- Reviews of several elements of the Saskatchewan Municipal Board have been completed, with changes to improve Municipal Board processes identified. Recommendations from the completed reviews are being incorporated into the package of legislative amendments for 2012-13.
  - Board governance, boundary alteration, Board of Revenue Commissioners, and local government financial approvals reviews completed.
  - Board member qualification regulations amended.
  - Reviews related to two appeal processes continue.

Strategy - Encourage and facilitate municipal, First Nations, and Métis relationships

Key Actions & Results

Inform municipalities of their duty to consult through municipal bylaw reviews, workshops and informational sessions

Fourteen Duty to Consult referrals were made to 10 First Nations as of September 30, 2011.

Ensure duty to consult obligations are met when developing policy and legislation or approving bylaws and subdivisions

Developed Duty to Consult operational guidelines for the Ministry, specifically for the Community Planning Branch.

Progress in 2011 - 12

Strengthen relationships between municipalities and First Nations and Métis people by facilitating discussions to enhance shared services and stimulate economic development

Municipal Type Agreement (an agreement between two First Nations or a First Nation and provincial government, municipal government, private contractor, Crown corporation, individual, or an organization that involves the provision of municipal services) for provision of joint services – Lac la Ronge Regional Water Corp (Corporation) supported between the town of La Ronge, northern village of Air Ronge and the Lac La Ronge Indian Band.

Strategy - Increase municipal financial and operational transparency and accountability

Key Actions & Results

Continue to work with the municipal sector to enhance professional and administrative capacity, focusing on financial reporting and accountability by:

- delivering workshops to improve municipal knowledge and capacity based on the needs and requests of the municipal sector
- developing and providing reports, workshops and webinars that work towards increasing the overall knowledge of financial reporting at the municipal level

- The Ministry collaborated with the sector to identify financial management priorities, including the leveraging of tangible capital asset data to enhance financial planning and build asset management knowledge and capacity.
  - Workshops took place in fall 2011 with participants from the Ministry and the municipal sector.
  - MA, in collaboration with the municipal sector, developed and produced a series of four asset management videos to introduce the concept of asset management and raise awareness in a format appropriate for a wide range of municipal stakeholders.
- The Ministry continues to provide counseling and advice to municipalities on improving their financial management capacity and leveraging tangible capital asset data in the development of asset management plans.
- MA collaborated with the sector, including municipal auditors, to identify upcoming municipal financial reporting issues.
- Collaborated with the municipal sector to produce a Municipal Accounting Manual; draft scheduled for release in spring 2012.

Communicate to Saskatchewan people Government's initiatives and investments in municipalities through Municipalities Today and various workshops, training programs and presentations

- Through Municipalities Today, websites, and other communication approaches, the Ministry has shared information regarding various initiatives and investments. For example, information has been shared regarding: new planning tools to enhance operations in growth; investments into projects such as PFG projects; the process for new education mill rates; changes to property assessment subclasses (hotel/motel); emergency planning; a guide to the subdivision process; investment into SIGI-REC projects; and the implementation of a new municipal sustainability tool.
- Additional progress through workshops, training programs and other methods is identified throughout this report.

Educate and raise awareness of roles and responsibilities of elected and administrative officials

The Ministry's Advisory Services unit undertook the following:

- Collaborated with SARM to deliver Municipal Leadership Development

Progress in 2011 - 12

Program Module 1 to 135 newly elected RM officials in November.

- Presented information on recent legislative changes, including local government election processes, at: RMAAS (May; 248 attendees) and UMAAS (June; 175 attendees) conventions; and five RMAAS district meetings (September; 166 attendees).
- Presented information on the establishment and operation of organized hamlets to 75 officials of resort villages at the annual Provincial Association of Resort Communities of Saskatchewan Convention held in November 2011.
- Maintained and routinely enhanced over 110 resource documents for municipal officials on the Ministry website.

Support municipal compliance with Public Sector Accounting Board, legislative requirements and funding agreements by providing financial advice and counsel

- Ministry staff efforts in providing financial management support have contributed to the resulting 98% compliance rate with Public Sector Accounting Board standards for Saskatchewan municipal financial statements.
- Administered funding agreements through infrastructure programs and provided assistance to recipients on associated legal compliance with these agreements. Municipal revenue sharing and federal Gas Tax funds have been withheld and funding requested for reimbursement when certain non-compliance is known.

Complete development of legislative amendments to enable rural municipalities to designate special service areas as a means to finance and provide extra services to particular parts of municipalities

A final report, legislative amendments, and new regulations are being drafted to provide municipal authority for establishing special service areas at a time other than during municipal restructuring. The legislation is projected to come into effect on January 1, 2014.

Undertake a review of and develop recommendations related to tax loss compensation in municipal boundary alterations

Other provinces and territories have been surveyed. A discussion paper was drafted and internal/external consultations undertaken.

Strategy - Improve the effectiveness and efficiency of the Ministry's programs and services

Key Actions & Results

Utilize value-stream mapping events and other Lean tools to increase the efficiency and effectiveness of Ministry processes

- Utilizing internal Lean expertise, a VSM event focused on improving Northern Municipal Trust Account quarterly-annual financial reporting was completed in December 2011.
- The follow-up action plan was completed in April 2012. Process improvements will enable reports to be completed accurately in a timely manner, benefitting numerous stakeholders.

Develop internal Ministry Lean capacity to assist improvement efforts and ensure a long-term Lean culture is fully developed and sustained

The Ministry has focused on building internal Lean capacity in the past year. Results include:

- Over 50% of Ministry staff have received Lean training since 2010, including three staff members who completed Lean practitioner training.
- In 2011-12, 28 staff members received training provided by the Public Service Commission.
- Several Ministry officials are involved in

current corporate Lean initiatives. This builds internal capacity while assisting Government in achieving corporate-wide efficiencies and improvements.

- Staff who have participated in the VSM events have taken more ownership of the processes and continue to offer suggestions to improve them.

In the context of Government's new approach to education financing, implement results from the review of the management of municipal tax exemptions, abatements, discounts, and penalties in relation to education property tax

- Government introduced a new method of funding the education system in the spring of 2009 (MA establishes provincial mill rates). Government's commitment regarding reducing education property taxes and increasing the government's share of K-12 education costs was achieved in the 2011-12 fiscal year.
- MA completed consultations and a review of Exemptions, Abatements, Discounts and Penalties in relation to education property tax and made recommendations to Treasury Board.
- Amendments to the Lloydminster Charter to implement new education property tax and funding provisions were put into place.

Provide municipal government access to the Ministry's Property Assessment and Taxation Mapping and Analysis Program (PATMAP), a tool to examine tax shifts from local tax tools and municipal boundary alterations

The software used for the Geographic Information Systems component has become dated and needs to be updated. When the upgrades have occurred and been tested access will be possible. This is projected to occur for the 2013 taxation year.

Expand the data and information available to the Ministry, other ministries and municipalities through the Municipal Information Dataportal

- MA has developed The Municipal Information Dataportal (MID) to provide better access to a range of municipal information that supports government business needs and decision-making with respect to municipalities. MID will also serve the municipal sector and the public by improving knowledge, transparency and understanding of the municipal sector. The MID website offers existing information of interest to municipalities across thirteen broad categories.
- The web portal plan has been expanded to include additional internet links as well as new information, data and maps such as 2009 SaskMuniMaps data, the water & sewer rate information, mill rate survey, community development and growth, subdivision approvals, a Potash Tax Sharing analysis, and asset management condition grading and condition assessment practices. Also added was a link to the Saskatchewan Housing initiative website which includes the Housing Strategy for Saskatchewan 2011-19.
- In terms of new applications and tools, the Municipal Government Sustainability Self-Assessment Tool was launched on MID in September 2011. This included testimonial and tutorial videos and the on-line Sustainability Toolkit to help municipalities address areas of concern identified by use of the tool. Additional maps were developed and added to the SaskMuniMaps application.

2011 - 12 Financial Overview

Financial Results

Total 2011-12 expenses for Municipal Affairs were $374.9 million, representing a variance of $13.8 million below the approved appropriation, primarily as a result of decreased infrastructure funding due to delays caused by weather and contractor availability, resulting in some expenditures being deferred to future years. In addition, several infrastructure projects were completed under budget due to competitive pricing on tender bids.

Municipal Affairs' total 2011-12 revenues were $90.4 million, representing a variance of $7.0 million below budget. This variance is primarily attributable to Building Canada Fund – Communities Component project delays due to weather and contractor availability, which defers expenses and corresponding federal revenue to future years.

Summary

The following table summarizes budgeted versus actual expenses by subvote and subprogram. Variance explanations are provided for all variances that are greater than 5% and $100,000.

	(in thousands of dollars)				
In thousands of dollars Subvote/Subprogram	2010 - 11 Actual	2011 - 12 Budget	2011 - 12 Actual	Variance Over/(Under)	notes
Central Management and Services	**4,418**	**4,849**	**4,439**	**(410)**	1
Municipal Relations	**6,899**	**7,445**	**7,083**	**(362)**	
Municipal Financial Assistance	**295,096**	**317,229**	**307,210**	**(10,019)**	
Urban Revenue Sharing	**106,994**	**138,752**	**138,611**	**(141)**	
Rural Revenue Sharing	48,687	62,872	62,996	124	
Northern Revenue Sharing	11,718	15,176	15,176	-	
Provincial/Territorial Base Fund	**24,754**	**9,337**	**11,475**	**2,138**	2
Building Canada Fund – Major Infrastructure Component	5,745	-	-	-	
Recreational Infrastructure Canada Program	1,858	174	346	172	3
Infrastructure Stimulus Fund	25,680	12,006	8,437	(3,569)	4
Municipal Rural Infrastructure Fund	3,498	3,004	4,225	1,221	5
Building Canada Fund – Communities Component	36,830	45,786	36,010	(9,776)	4,6
Urban Development Agreements	941	-	-	-	
SIGI Loan Program	4,283	5,545	5,175	(370)	7
Provincial Municipal Support	-				
Transit Assistance for People with Disabilities	2,920	3,212	3,211	(1)	
Grants-in-Lieu of Property Taxes	10,929	11,800	11,983	183	
SAMA	9,565	9,565	9,565	-	
Mosquito Control Program	694	-	-	-	
Federal Municipal Assistance	**55,878**	**57,799**	**55,015**	**(2,784)**	
Gas Tax Program	55,728	57,799	55,015	(2,784)	
Public Transit Program	150	-	-	-	
Saskatchewan Municipal Board	**1,378**	**1,391**	**1,199**	**(192)**	
Administration – Local Government Committee	1,063	983	903	(80)	
Planning Appeals Committee	82	107	94	(13)	
Assessment Appeals Committee	233	301	202	(99)	
Sub-total	**363,669**	**388,713**	**374,946**	**(13,767)**	
Supplementary Estimates/ Special Warrant	-	-	-	-	
Capital Assets	-	-	-	-	
Capital Asset Acquisitions	-	-	-	-	
Capital Asset Amortization	-	-	-	-	
Total Appropriation	**363,669**	**388,713**	**374,946**	**(13,767)**	

Note: The financial results above reflect the Ministry of Municipal Affairs, as well as administrative costs associated with the Office of the Provincial Capital Commission and the Office of the Provincial Secretary, through a shared services arrangement.

2011 - 12 Financial Overview

Explanations of Major Variances

2010-11 Results:

1. Vacancy Management and miscellaneous operating under-expenditures.
2. Projects progressing faster than anticipated.
3. Program under expenditures in 2010-11 recommitted in 2011-12.
4. Projects completed under budget due to competitive pricing on tender bids.
5. Agreement obligations higher than anticipated.
6. Weather and contractor availability related project delays.
7. Decreased interest rates and less borrowing by municipalities than anticipated.

Summary of Revenues

The Ministry's major revenue relates to agreements with the federal government. All revenue collected is deposited in the General Revenue Fund. A summary of the Ministry's 2011-12 budgeted revenue compared to actual revenue is presented below. Variance explanations are provided for all variances that are greater than $100,000.

In thousands of dollars Revenue Category	2010 - 11 Actual	2011 - 12 Budget	2011 - 12 Actual	Variance Over/(Under)	notes
Revenue					
Other Licenses and Permits	**615**	**625**	**657**	**32**	
Subdivision Fees	615	625	657	32	
Sales, Service, Service Fees	**52**	**54**	**113**	**59**	
Debenture Authorization	31	30	80	50	
Miscellaneous Services	2	4	5	1	
Other Service Fees	19	20	28	8	
Transfers from the Federal Government	**97,797**	**96,735**	**88,689**	**(8,046)**	
Municipal Rural Infrastructure Fund					
New Deal Federal Gas Tax Transfer	1,744	1,502	2,113	611	1
Building Canada Fund –	56,055	56,055	56,055	-	
Communities Component	39,797	38,977	30,321	(8,656)	2
Employability Assistance	201	201	201	-	
Other Revenues	**1,103**	**5**	**956**	**951**	
Refunds – Previous Years' Expenditures	1,103	5	956	951	3
Total Revenue	**99,567**	**97,419**	**90,414**	**(7,005)**	

Explanations of Major Variances

1. Higher than anticipated program commitments, resulting in increased reimbursement from federal government.
2. Project delays due to weather and contractor availability; projects completed under budget.
3. Refund of previous year grant payments as a result of lower than anticipated project costs and cancellation of some projects.

2011 - 12 Financial Overview

Financial Accountability Statement

Municipal Affairs is responsible for ensuring:

- public accountability for Government finances entrusted to the Ministry;
- fiscally responsible management of its resources and financial affairs;
- compliance with existing legislation and regulations;
- systems and controls are in place to safeguard public assets; and,
- appropriate results are reported to the public and the legislature.

There are a number of external controls in place to monitor these responsibilities. They include:

Audited Results – The Provincial Auditor's Office has legislative responsibility to audit Municipal Affairs. Audit conclusions are published in a report to the Legislative Assembly of Saskatchewan. If a deficiency is reported by the Provincial Auditor, the Ministry may be called to appear before the Public Accounts Committee of the Legislature.

Accountable to Legislature – The Ministry's annual budget is detailed in the Saskatchewan Provincial Budget Estimates. The Ministry is called to appear before a Legislative Committee to defend the Ministry's budget estimates.

Public Reporting – Expense and revenue details as they pertain to the Ministry are published in the Ministry's Annual Report, and the Public Accounts Volumes 1 and 2.

For More Information

Additional information about the Ministry of Municipal Affairs is available at: **www.municipal.gov.sk.ca**. The website includes general and detailed information about the Ministry, its key programs, special studies and legislation for which the Ministry is responsible.

For more information about Municipal Affairs, or to provide feedback about our 2011-12 Annual Report or performance results, please contact us at:

Phone: (306) 787-9067
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Ministry of Municipal Affairs
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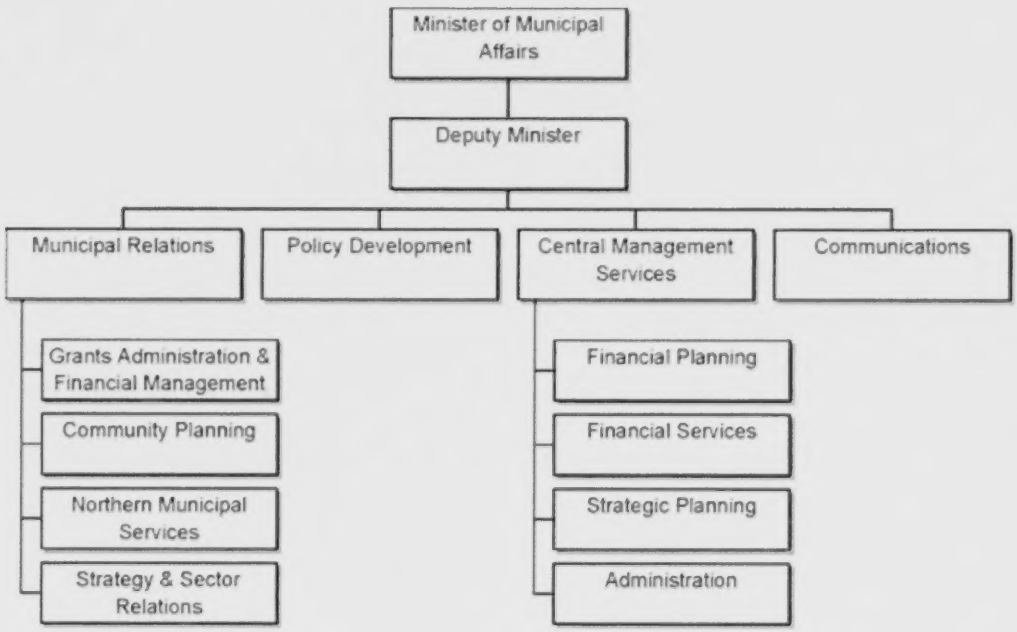
Appendix A
Organizational Chart as of March 31, 2012



Legislative Responsibilities

The Acts below and their associated regulations are the responsibility of the Ministry of Municipal Affairs:

- *The Assessment Appraisers Act*
- *The Assessment Management Agency Act*
- *The Borders Areas Act*
- *The Cities Act*
- *The City of Lloydminster Act*
- *The Community Planning Profession Act*
- *The Controverted Municipal Elections Act*
- *The Cut Knife Reference Act*
- *The Department of Rural Development Act (subject to OC 177/93)*
    - *jointly assigned to the Minister of Municipal Affairs and the Minister of Enterprise except with respect to clauses 7(a), (d) and (e) and 9(e) which are jointly assigned to the Minister of Municipal Affairs, the Minister of Agriculture and the Minister of Enterprise*
- *The Department of Urban Affairs Act*
    - *except clause 7(b) which is assigned to the Minister of Social Services*
- *The Flin-Flon Extension of Boundaries Act, 1952*
- *The Local Government Election Act*
- *The Local Improvements Act, 1993*
- *The Municipal Board Act*
- *The Municipal Debenture Repayment Act*
- *The Municipal Development & Loan (Saskatchewan) Act*
- *The Municipal Expropriation Act*
- *The Municipal Grants Act*
- *The Municipal Industrial Development Corporations Act*
- *The Municipal Tax Sharing (Potash) Act*
- *The Municipalities Act*
- *The Municipality Improvements Assistance (Saskatchewan) Act*
- *The Northern Municipalities Act, 2010*
- *The Planning and Development Act, 2007*

- *Rural Development Act*
  - *Jointly assigned to the Minister of Municipal Affairs and the Minister of Enterprise*
- *The Rural Municipal Administrators Act*
- *The Subdivisions Act*
- *The Tax Enforcement Act*
- *The Time Act*
- *The Urban Municipal Administrators Act*
- *Urban Municipality Act, 1984 (unrepealed portions)*

Publications released by the Ministry during the year are available at our website: **www.municipal.gov.sk.ca**